



SENT 2/22/05 to Agent, owner, contact



DEPARTMENT OF CITY PLANNING

City Hall • 200 N. Spring Street, Room 763 • Los Angeles, CA 90012

Date: 2/22/005

Applicant's Agent: Scott Mommer 4630 W. Jacquelyn Ave. # 119, Fresno, CA 93722
Property Owner: Paul and Eleanor Sade, Trustees 700 S. Orange Ave. West Covina, CA 91790
Contact Person: John Parker, GLM Associates 1605 Astor Ave. Cambria, CA 93426
Case No. ENV-2005-3019 <i>Include this number on all responses to this correspondence.</i>
Site Address: 8040 Foothill Boulevard

APPLICATION PROCESSING SUSPENSION

During the processing of the above-numbered application, it was found that additional items need to be submitted. In conformance with the provisions of Section 19.00 of the Los Angeles Municipal Code, the processing of your application will be suspended until the items listed below are submitted. Your cooperation in submitting these items is necessary to reactivate your case.

Environmental Clearance -

The Environmental Staff has reviewed the application for the above case and determined that the following additions and or corrections are necessary to process your application:

1. Submit a Master Land Use Permit Application that has a project description consistent with the Environmental Assessment Form. Currently, the Master Land Use lists the project being a conversion with no new construction, while the EAF describes demolition and new construction. The new form needs to be signed and notarized (including a notary stamp or seal) by the appropriate parties.
2. On the Environmental Assessment Form, fill-in the information in Section II, Existing Conditions and Section IV. Commercial Project. Currently, only some of the information requested is supplied by the applicant.
3. A notarized signature with a notary seal or stamp is required of the consultant or representative, in this case listed as John J. Parker.
4. Please provide 11" x 17" plot plans and one full size site and plot plan for the environmental clearance.
5. Be aware, that although your plans list a project note that the site plan and other plans are not precise, that any condition of the DIR and environmental clearance will be based on these plans and tied to them. If any corrections are needed to accurately represent the project, please submit them at this time.

6. Supply a copy of the traffic study, if one was prepared.

7. Submit a radius map meeting the requirements of the City of Los Angeles and showing a radius to 500 feet. Radius Map requirement Guidelines are available from the Public Counter of the Department of Planning.

8. Submit mailing labels and a receipt from BTC for addresses within the 500 foot radius.

Mail or deliver amended or additional materials to:

Staff Name :

Phone : (818) 374-5044

Susan Whisnant

Department of City Planning

6262 Van Nuys Blvd., Suite 351

Los Angeles, CA 91401-2709